

Data Protection Policy

Background

The General Data Protection Regulations 2018 gives individuals the right to know what data Econet holds about them, its use and how to get it deleted. Individuals also have a right to request a copy of such data at any time. If you would like a copy of your data, or need something changed or removed, please contact the Data Controller, see below.

Econet will not share data about an individual with a third party other than with the explicit permission of the individual concerned, e.g. to support a job application. All computerised data will be password protected and stored with appropriate security in place. In the event of any unauthorised access, all concerned will be notified as soon as Econet is aware of the breach.

Information held and its use

In the following the term ‘volunteer’ refers to those who participate in Econet’s activities.

Information held	Purpose	Notes
Name and email address for mailing list subscribers Note: This information may also be held for volunteers involved in the group’s activities, see ‘Home address, etc.’ below.	Distribution of information about Econet’s forthcoming activities and other items which may be of interest, through a regular mailing. Advise of late changes to an activity. Request help with specific activities, e.g. assistance running an event.	An individual may unsubscribe from the mailing list at any time when their details will be deleted.
Emergency contact details	Only applicable to volunteers and only for use in the event of an emergency, e.g. illness or an accident such that the volunteer is unable to make contact themselves or requests that Econet do so on their behalf. In such a situation this information may be passed to the emergency services.	This information will be deleted on request or on ceasing volunteering for Econet. If deletion not requested the information may be held for up to two years to allow for a return.
Name, email and home address, telephone and mobile number	May be held for volunteers involved in the organisation of Econet’s activities to allow for example the delivery and collection of tools and other materials	Generally, this information will be deleted on request or ceasing volunteering for Econet. However, some information may be retained in financial records e.g.

	and the payment of expenses.	where expenses have been paid.
Volunteer's name	<p>May be recorded against activities in which volunteer has participated and retained as a record of those taking part in a particular activity even when other data relating to the volunteer has been deleted.</p> <p>May be used in an anonymised form to produce statistics regarding participation in activities.</p>	Will be anonymised on requested.

Website

Econet's website does not use cookies for the collection of personal data or any other purpose. The website contains links to others for which Econet is not responsible for either the content or privacy practices.

Data Controller

Econet's treasurer will act as the group's data controller, email treasurer@econetreading.org.uk.

Web Address

www.econetreading.org.uk

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